

Finance Committee Meeting

December 4, 2013 7:30 PM EST
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Peter Jurmain, Chairman
Susan Vecchi, Vice Chairman
Rich Molloy, Clerk
Doug Riley
Craig Schultze
Jim Smith
Steve MacInnes, Oak Grove Farm Commission

Peter Jurmain called the meeting to order at 7:33 PM

Planning for Spring Finance Committee Sessions:

Discussed whether specific budget items could be reviewed bi-annually instead of during every year. P. Jurmain had spoken with Town Administrator, and Administrator is comfortable with the approach of having a brief summary presented, for specific budgets. In the case where a warrant article is required or a change to the budget is being proposed, then a presentation would be required.

Revolving funds need to present an accounting to Town Meeting, annually. A summation in the Town Warrant may be sufficient – for example, a chart in the warrant including the amounts spent and amounts received; need input from town Attorney.

Police Station – status is that the selection process is underway for a project manager position.

Calendar for the next (4) month period was briefly reviewed; request made to each Finance Committee member to review and provide planned absence dates. Wednesday evening, 7:30 PM will be the planned meeting time. Resuming meetings on January 15th, 2014, with one additional brief meeting for emergency Oak Grove Farm revolving account discussion.

Goal for 2014 is to review school budget as early as possible – 2/12 if possible; 3/5 if not. Police, DPW, Fire, and Library budget reviews to be scheduled. C. Aspinwall will be presenting most of the municipal budgets.

Minutes approval

S. Vecchi made a motion to recommend accepting the meeting minutes from the 11/4/2013 meeting. J. Smith seconded. Vote 6/0. Motion carries unanimously.

P. Jurmain briefly suspended meeting, 7:50-7:54 PM

Oak Grove Farm Revolving Fund Request to Spend Beyond Limit:

S. MacInnes stated that Oak Grove Farm would be initiating a request to spend beyond the limit of the revolving fund. Request is due to multiple unpaid bills. One bill was for an emergency tree removal following a storm in October, and the second bill is for mowing of the fields. Both the tree removal and the mowing were unplanned – a Sherborn farmer usually removes the hay, but this year the DPW was used to mow the fields. Oak Grove is approaching its \$15,000 fund limit.

S. MacInnes will return with specific dollar amounts from invoices received, and will make a specific request.

S. Vecchi made a motion to adjourn. J Smith seconded. Vote 6/0. Motion carries.

Respectfully submitted,
Rich Molloy